



Ministerul Comunicațiilor și Societății Informaționale
Organismul Intermediar pentru Promovarea Societății Informaționale

PERSONAL INFORMATION	
Name	Horia Dan Cardos
Adress	nr.19, str. Rasaritului, Timisoara, Romania
Phone	0721.404.303
Fax	
E-mail	horia.cardos@agroland.ro
Nationality	Romanian
Date of birth	24.02.1968
PROFESSIONAL EXPERIENCE	
* Period (from – until)	02.2009 - present
* Name and adress of the employer	<i>AGROLAND BUSINESS SYSTEMS SRL</i>
* Type of activity or domain	Commerce
* Position	CEO
* Main activities and responsibilities	Management of the company's entire activity, establishing the strategy for each season-activity, elaborating and implementing the sales plans and follow-ups, negotiating and concluding commercial contracts, activity surveillance, budgeting, quotas establishment, ensuring appropriate working conditions, finding new opportunities, developing.



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EDUCATION	
* Period (from – until)	1986-1991
* Name of the Institution	Politehnica University of Timisoara
* Studied fields and occupational skills	Faculty of Chemistry
* Clasification	
* Level of classification/training	University, level education – 5 – without graduation diploma
* Period (from – until)	1982-1986
* Name of the Institution	Industrial High School nr. 6 – Satu - Mare
* Studied fields and occupational skills	Industrial chemistry profile
* Clasification	High school diploma - Industrial chemistry profile
* Level of classification/training	Upper-secondary education – vocational level – 3
PERSONAL COMPETENCES	<p>Knowledge of organizational and financial management, sales, in-depth knowledge of the local business market, knowledge of field-legislation.</p> <p>Capacity of working in a team, ability to organize work according to priorities, organizing and coordinating ability of the important activities, which are organized by team workers, the ability to put in practice everything that is new, strategic thinking, spontaneity, practical spirit, informing, assisting and developing others, sociability, tact, courtesy, directing and controlling men,</p>



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	ambition, self-confidence, activism, power, verbal fluency.
Maternal language	Romanian
Foreign language * reading * writing * speaking	English Good Good Excellent
Foreign language * reading * writing * speaking	Franch Good Good Good
Organizational skills and competences	<p>Good Organizer and Coordinator, gained by leading, organizing projects after an action plan, establishing deadlines for each project, and choosing the persons dealing with every project, depending on the skills and experience required, responsibility, initiative, influencing skills.</p> <p>High level of intelligence, capacity to evaluate and take decisions, ability to work with people, high resistance to stress, ease, clarity and coherence in expression, negotiation skills.</p>
Tehnical skills and competences	PC knowledge (Word, Excel, Power-Point, Publisher, Corel Draw, Outlook, Outlook Express, Internet Explorer, legislation program, etc.), copy machine, fax, printer, scanner, editing, graphics and design (desktop publishing –DTP)
Driving licence	Category B



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Other abilities and competences	Experience as a volunteer, experience in conflict resolution through alternative methods (mediation), bending to detail, reliability and punctuality, self-taught
Other information	2015 – RBL – speaker 2015 – BUSINESS DAYS – speaker 2016 – BUSINESS DAYS - speaker